



WESTBURY METHODIST  
DAY SCHOOL

## Toddler Parent's Day Out Program & Fee Schedule September 2024–May 2025

PDO School Hours:  
Tuesday–Thursday 9:00 a.m. to 2:00 p.m.

Since 1963, our Day School has lovingly served children and their families. Each classroom is a happy, busy place where play and hands-on experiences are valued as the primary vehicles for learning. We strive to nurture each individual child's total development: social, emotional, spiritual, physical, and intellectual. Activities, materials, and equipment are developmentally appropriate and provide opportunities to explore, to wonder, to reason, and to question.

9 MONTH CLASS	AGE	RATIO	NUMBER OF DAYS PER WEEK	DAYS	MONTHLY TUITION
Toddlers	18 months old as of Sept. 1	1:5	3 Days	T/W/TH	\$585

\*Toddlers must be at least 18 months old, walking, able to self-feed, and able to sit at a table.

*NON-DISCRIMINATION: Registration is open to all children regardless of race, ethnic origin, or religious preference.*

### Enrollment Fees:

Registration Fee:

Paid annually at time of registration.

\$125.00 (Non-refundable; cash/check)

Activity/Supply Fee:

Paid annually at time of registration.

\$275.00 (Non-refundable; cash/check)

**E-MAIL:** [dayschool@westburyumc.org](mailto:dayschool@westburyumc.org)

**OFFICE:** 713.723.0191

**FAX:** 713.723.0205

**ONLINE:** [westburymethodistdayschool.org](http://westburymethodistdayschool.org)

### ADDRESS:

5200 Willowbend Boulevard

Houston, Texas 77096

### Credit Card Transaction Fee:

Monthly tuition payments made by credit card through the Procure Tuition Express portal are subject to a 2% transaction fee per payment.

### Discounts:

Each family is entitled to one type of discount, if applicable. A per family discount begins with the second child's tuition.

WUMC Members: \$25/month per family

Multiple Children: \$25/month per family

The goals of our program are to help each child develop:

- A positive self-image and self-reliance
- Creativity and curiosity
- Positive attitudes about school
- Appropriate social behaviors such as sharing, taking turns, being patient, and cooperation
- Ability to express feelings
- Positive relationships with others
- Physical well-being and good health habits

Creative activities are offered to give each child opportunities for self-expression and socialization, such as:

- Arts and crafts
- Music appreciation, singing, rhythm activities, and creative movement
- Enjoyment of stories and books
- Finger plays and dramatizations
- Indoor and outdoor play
- Fine motor and gross motor development
- Games with numbers, patterns, sequence, etc.
- Block-building activities
- Language and vocabulary development

Developmentally appropriate materials indoors/outdoors:

- Dramatic play equipment
- Sensory materials, such as sand, water, play dough, paint, and blocks
- Gross motor equipment for activities, such as pulling up; walking; climbing in, on, and over; moving through, around, and under; pushing; pulling; and riding

## Parent's Day Out Registration Policies and Procedures

### In-House Registration

All current students and church members are offered spaces before the wider community. Current enrollment does not guarantee a space in a class for summer or for next school year. ONLY COMPLETED REGISTRATION FORMS ACCOMPANIED WITH THE REGISTRATION AND ACTIVITY/SUPPLY FEE WILL BE CONSIDERED.

In-House Registration for the 2024–2025 school year will begin on Tuesday, February 13, 2024 at 9:15 a.m. for current families and church members. All completed registration forms with fees will be dated and time-stamped.

#### **In-House Registration Procedures:**

Please Note: Applications are being accepted by IN-PERSON SUBMISSION AT THE FRONT OFFICE ONLY (all forms sent through folders will be returned and not included in the first day lottery).

First Day of In-House Registration – All registration forms with the required Registration Fee and Activity/Supply Fee that are submitted (in person at the front office) on February 13, 2024 by 5:00 p.m. will be separated into the desired classes based on first-choice selections. If there are more students applying for a certain class than spaces available, then a lottery will be held for all first-choice selections. (If for any reason your first-choice class will not be offered due to lack of demand, your second choice will become your first choice and will be treated as a first choice on the date it was received.) The class list and waiting list, if necessary, will be determined on this first day. Please note: Acceptance and waiting list notifications will be mailed on March 8, 2024. Enrollment must be confirmed or declined no later than May 7, 2024 at 5:00 p.m.

Second Day of In-House Registration through Community Registration – All registration forms with the required Registration Fee and Activity/Supply Fee that are submitted will be accepted on a first-come, first-served basis.

### Community (Open) Registration

Any spaces remaining after In-House Registration will be offered to the community. ONLY COMPLETED REGISTRATION FORMS ACCOMPANIED WITH THE REGISTRATION FEE AND ACTIVITY/SUPPLY FEE WILL BE CONSIDERED.

#### **Community (Open) Registration Procedures:**

First Day of Community Registration – All registration forms with the required Registration Fee and Activity/Supply Fee that are submitted beginning on February 20, 2024 at 9:15 a.m. will be processed in order of receipt. If there are more students applying for a certain class than spaces available, a waiting list will be formed. Please note: Acceptance and waiting list notifications will be mailed on March 8, 2024. Enrollment must be confirmed or declined no later than May 7, 2024 at 5:00 p.m.

Second Day of Community Registration through waiting list period – All registration forms with the required Registration Fee and Activity/Supply Fee that are submitted will be processed in order of receipt.