

FOR OFFICE USE ONLY:

Date/Time Contract Received: _____

Tuition & Registration Fee (\$75): _____

Date Processed: _____ Staff: _____



WESTBURY METHODIST
DAY SCHOOL

**WMDS Parent's Day Out
Summer 2023**
Programs & Fee Schedule

Celebrating 60 Years



NAME OF CHILD: _____ Sex (M/F) ____ Birthdate ____ / ____ / ____

Check Age and Sessions for Registration:

| AGE | RATIO | SESSION | |
|---|-------|---|---------|
| | | Monday–Thursday 9:30 a.m. to 2:00 p.m. | TUITION |
| <input type="checkbox"/> TODDLERS* | 1:5 | <input type="checkbox"/> SESSION 1 (3 weeks) JUNE 12—JUNE 29 | \$550 |
| <input type="checkbox"/> TWOS | 1:5 | | |
| <input type="checkbox"/> THREES** | 1:7 | <input type="checkbox"/> SESSION 2 (3 weeks) JULY 10—JULY 27 | \$550 |
| <input type="checkbox"/> FOURS | 1:8 | | |
| <input type="checkbox"/> FIVES | 1:8 | <input type="checkbox"/> EXTENDED CARE (1 week) AUGUST 7—AUGUST 10 | \$250 |
| <input type="checkbox"/> EXITING K or 1ST | 1:8 | Limited enrollment. Must attend at least one previous session. | |

***Toddlers must be at least 18 months old, walking, able to self-feed, and able to sit at a table.**

****Beginning in three-year-old-classes, all students must be toilet-trained/toilet-independent.**

Registration Fee:

Paid per child at time of registration for one or more sessions.

\$75 (Non-refundable, Check or Cash)

E-MAIL: dayschool@westburyumc.org

OFFICE: 713.723.0191

FAX: 713.723.0205

ONLINE: westburymethodistdayschool.org

ADDRESS:

5200 Willowbend Boulevard
Houston, Texas 77096

Discounts:

Each family is entitled to one type of discount, if applicable. A per family discount begins with the second child's tuition. Children must be enrolled for the same sessions for discounts to apply.

WUMC Members: \$15/month per family

Multiple Children: \$15/month per family

TUITION & FEES

CLASS PLACEMENT: Class offerings are based on enrollment. The Director makes final decisions regarding class placement. ***Beginning in three-year-old-classes, all students must be toilet-trained/toilet-independent.**

REGISTRATION FEE: For each child, you must pay a **NON-REFUNDABLE** Registration Fee (cash or check only), which is due at the time of enrollment. The Registration Fee is non-refundable unless we cannot place your child. This fee includes supplies, insurance, and other administrative costs.

PAYMENT METHODS:

- CHECK OR CASH: Payment may be paid by check or cash and is **due at the time of registration**. A \$40.00 fee will be assessed for any returned checks.
- PROCARE TUITION EXPRESS: Direct payment may be set up to have session tuition paid through Procare Tuition Express by ACH or Credit Card. Tuition will be drafted from either a checking or savings account upon registration. Parents must sign up for this option by completing an "Automated Payment Processing" form. A 2% transaction fee applies for all credit card payments (fee subject to change according to bank rate).

ABSENCES, HOLIDAYS, & SCHOOL CLOSURES: Credit is not given for a child's absence or days the school is not in session. This includes childhood illnesses, family vacations, and holidays. Tuition is non-refundable. If necessary, the school will close for inclement weather or other emergencies. We will notify parents by phone calls, e-mails, and/or text messages. No refunds will be given for school closures resulting from a natural or manmade disaster, inclement weather, and/or emergency-related closings such as caused by a pandemic.

NON-DISCRIMINATION: Registration is open to all children regardless of race, ethnic origin, or religious preference.

ACKNOWLEDGMENT OF TUITION & FEES POLICIES

I have read and agree to the complete tuition and fees policies stated on the front and back of the "Registration Contract" and "Programs & Fee Schedule."

Parent or Guardian Signature

Date



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Summer 2023 Parent's Day Out Program REGISTRATION CONTRACT

Age

- ☐ TODDLERS* ☐ TWOS
☐ THREES** ☐ FOURS ☐ FIVES
☐ EXITING K or 1ST

Sessions

- ☐ SESSION 1 (3 weeks)
☐ SESSION 2 (3 weeks)
☐ EXTENDED CARE (1 week)



*Toddlers must be at least 18 months old, walking, able to self-feed, and able to sit at a table.

**Beginning in three-year-old-classes, all students must be toilet-trained/toilet-independent.

CHILD'S FULL NAME: _____ Sex (M/F) ____ Birthdate ____ / ____ / ____

PREFERRED NAME OF CHILD (if different from above) _____

Referred By: _____

Child's Address:

City _____ Zip _____

Child Living with: Father ____ Mother ____ Both ____ Other ____

Westbury United Methodist Church Member? Yes/No

Has your child been evaluated by ECI (Early Childhood Intervention)? Yes ____ No ____
Has your child received ECI services?
Yes ____ No ____

Has child been evaluated by HISD? Yes/No

Does your child have identified special needs? *
Yes ____ None Known ____

*If yes, please attach explanatory note.

– PARENT INFORMATION –

PARENT/GUARDIAN NAME

(Mr./Mrs./Ms.): _____

Address: (if different from above)

City _____ Zip _____

Cell Phone: _____

Home Phone: _____

E-Mail: _____

PARENT/GUARDIAN NAME

(Mr./Mrs./Ms.): _____

Address: (if different from above)

City _____ Zip _____

Cell Phone: _____

Home Phone: _____

E-Mail: _____

TUITION PAYMENT: Tuition for all sessions is due at the time of registration. Tuition is not refundable. Credit is not given for a child's absence. This includes childhood illnesses, family vacations, and holidays. No refunds will be given for school closures resulting from a natural or manmade disaster, inclement weather, and/or emergency-related closings such as caused by a pandemic.

REGISTRATION FEE: The NON-REFUNDABLE Registration Fee (cash or check only) in the amount of \$75.00 must accompany this contract. It is non-refundable unless we are unable to place your child. Registration is open to children regardless of race, ethnic origin, or religious preference. By signing the "Registration Contract," you are enrolling your child for Summer PDO.

Parent's Signature: _____ Date: _____